ExaImity – Adding Extra Time for Students with Accommodations

It is important to provide all proctors notice of each student who requires extra time to complete the test.

- The process requires setting up the extra time on the Canvas Quiz, by using the Moderate Quiz option.
- Notice must be sent to Vanessa.McCullum@usm.edu for those students who need extra time and choose to schedule with an in-person proctor.
- These instructions will walk you through the process to add Accommodations for a student in ExaImity.

Under the Courses link located to the right of the Southern Miss logo,

➢ Click Course Accommodations
➢ Click Add New Accommodations
➢ Click the down arrow, or use the text box to Select the Test Taker.
➢ Enter the required accommodation. In most cases, the student gets extra time.
➢ Write in the box, Student gets one and a half of the allowed time.
  o You can write the exact amount of time. Be clear about what is allowed.
➢ Click the Add Accommodations button.

Note: Make sure to set the accommodations in your Canvas Quiz using these instructions - Moderate Quiz.